

# APWA

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## AMERICAN PUBLIC WORKS ASSOCIATION

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### SACRAMENTO AREA UTILITYCOORDINATION MEETING

#### MEETING MINUTES FOR November 16, 2017

- I. Sign-In Sheet & Introductions
- Jerry Bufford called the meeting to order.
  - Safety Tip – Jerry discussed the “SMITH” driving technique (a corporate driving training for people that drive for a living)
    1. Aim High in Steering
    2. Get the Big Picture
    3. Keep your eyes moving
    4. Leave yourself an out
    5. Make sure they see you
  - Attendees signed in
  - Adam reviewed the safety requirements of the room
  - Roundtable introductions
  - Minutes from the September 21, 2017 meeting were reviewed and approved.
- II. Project Reports were distributed. The following agencies / utility companies provided status updates:
- City of Elk Grove
  - Sacramento Regional Transit District
  - Sacramento County Drainage/Water
  - City of Sacramento Department of Utilities
  - City of Sacramento Department of Public Works/Engineering Services Division
- III. OLD BUSINESS
- None discussed
- IV. NEW BUSINESS
- The group discussed selecting a new Chair for the 2018 year. There were no immediate volunteers, however following the meeting, Roxanne Dilley offered to host, with the possibility of sharing the job with an alternative DOU representative.
  - Jeff Hahn, a PG&E representative, reviewed his idea for a pilot project to get USA location markings for projects in design, rather than waiting for construction. Could be mutually beneficial to both agencies and utility companies.

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V. ADJOURNMENT

- The next meeting will be held on Thursday, January 18<sup>th</sup>, 2018, at 2:00 PM at PG&E: Blue Flame Room- 5555 Florin-Perkins Rd, Sacramento, CA 95826.
- The meeting was adjourned at approximately 3:00 pm.

*Minutes prepared by:*

*Elizabeth Weeks*

*City of Sacramento, Department of Public Works*

Attachments:

1. Sign-In Sheet
2. Project Reports